

## **University of Aizu Planning and Management Committee Regulations**

**(November 1<sup>st</sup>, 2025 Regulation No. 17)**

### **(Purpose)**

#### **Article 1**

These Regulations, pursuant to the provisions of Article 32 of the Regulations on Internal Administrative Organizations of the University of Aizu, shall prescribe necessary matters concerning the Planning and Management Committee of the University of Aizu (hereinafter referred to as the “Planning and Management Committee”).

### **(Composition)**

#### **Article 2**

The Planning and Management Committee shall be composed of the following members (hereinafter referred to as “members”):

1. President
2. Vice President(s)
3. Dean(s) of Faculties
4. Dean(s) of Graduate Schools
5. Director General of the Administrative Office
6. Director of the Student Affairs Division
7. Director General of the Office for Planning and Promotion
8. Up to five division directors designated by the President from among the division directors
9. In cases where one person concurrently holds two or more positions listed in items 1 to 7 of the preceding paragraph, such person shall be deemed to be one member of the Committee.

### **(Term of Office of Members)**

#### **Article 3**

1. The term of office of members shall be two years; provided, however, that members listed in items 1 to 7 of paragraph 1 of the preceding Article shall serve during their term of office in their respective positions.
2. The term of office of substitute members shall be the remaining term of their predecessors.
3. Members may be reappointed.

### **(Chairperson)**

#### **Article 4**

The Planning and Management Committee shall have a Chairperson, who shall be the President.

### **(Convocation and Chairing of Meetings)**

#### **Article 5**

1. The Planning and Management Committee shall be convened by the Chairperson, who shall also preside over the meeting.
2. In the event the Chairperson is unable to perform duties, a member designated in advance by the President shall preside.

### **(Quorum)**

#### **Article 6**

The Planning and Management Committee shall not be held unless at least two-thirds of the members are present.

### **(Deliberation Items)**

#### **Article 7**

The Planning and Management Committee shall deliberate on the following matters:

1. Matters concerning basic policies for achieving educational and research objectives
2. Matters concerning policies on self-inspection and evaluation as stipulated in Article 109, paragraph 1 of the School Education Act
3. Matters concerning policies for undergoing certified evaluation and other third-party evaluations as stipulated in Article 109, paragraph 2 of the School Education Act
4. Matters concerning policies for undergoing evaluation of the University by the Fukushima Prefecture Public University Corporation Evaluation Committee
5. Other important matters related to the management of the University (including the Graduate School)

### **(Attendance of Non-Members, etc.)**

#### **Article 8**

The Chairperson may require faculty and staff members other than members to attend the Planning and Management Committee to provide explanations or express opinions.

## **(Subcommittees)**

### **Article 9**

1. The Planning and Management Committee may, as necessary, establish subcommittees to conduct specialized consideration of the deliberation items stipulated in Article 7.
2. Subcommittees shall be composed of members designated by the Chairperson.
3. Subcommittees shall be convened by the Chairperson as necessary.
4. Each subcommittee shall have a Subcommittee Chairperson, who shall be designated by the Chairperson of the Planning and Management Committee.
5. Other necessary matters concerning subcommittees shall be separately determined by the Planning and Management Committee.

## **(Requests to Departments and Centers, etc.)**

### **Article 10**

The Planning and Management Committee may request the heads of departments and centers, etc., to take measures concerning the matters stipulated in each item of Article 7.

## **(Administrative Affairs)**

### **Article 11**

The administrative affairs of the Planning and Management Committee shall be handled by the Office for Planning and Promotion.

## **(Miscellaneous Provisions)**

### **Article 12**

In addition to the matters provided for in these Regulations, other necessary matters concerning the operation of the Planning and Management Committee shall be separately determined.

## **Supplementary Provision**

These Regulations shall come into effect as of November 1<sup>st</sup>, 2025 (scheduled for November 1).

*This document is a translation of the original Japanese version, which shall prevail in case of any discrepancy.*