

University Regulation on the Use of the Lab for Leading-edge ICT in Aizu (LICTiA)
(April 1,2015,Regulation No.4)

(Objective)

Article 1 This regulation provides for the necessary matters for the safe and orderly use of the University of Aizu Lab for Leading-edge ICT in Aizu (hereinafter, LICTiA.), excepting cases separately provided for.

(Definitions)

Article 2 The definitions of the following terms used in this regulation shall be as follows.

(1) LICTiA facilities The outdoor spaces and various rooms within LICTiA, as well as all included hardware, software, documents, network systems, various types of information, and any services, etc. that use said items.

(Operating Hours)

Article 3 The operating hours of LICTiA shall be 9:00 AM to 5:00 PM.

2 Notwithstanding the previous paragraph, operating hours may be altered when the need is recognized by the Director of the UoA Revitalization Center (hereinafter, Director of the Center).

(Holidays)

Article 4 The following days shall be holidays.

(1) Saturdays and Sundays.

(2) Days specified as holidays by the National Holidays Act (Act 178 of 1948).

(3) The year-end and new year's holiday. (December 29 - January 3 the following year)

2 Notwithstanding the previous paragraph, holidays may be designated when recognized as necessary by Director of the Center, who may also open the facility on holidays.

(Use of the Facility)

Article 5 LICTiA facilities shall be utilized for the purpose of achieving the goals provided in Article 2 of the University Regulation on the University of Aizu Revitalization Center (Regulation 1 of 2013). However, this need not apply in cases in which Director of the Center approves otherwise.

2 Individuals who wish to utilize LICTiA facilities shall apply for permission to use the facilities and shall gain the right to use LICTiA facilities after receiving the approval of Director of the Center. However, this need not apply to the use of said facilities by the University of Aizu Revitalization Center (ARC) for its business operations and projects.

3 The fees for use for the application mentioned in the previous paragraph shall be as

provided for in the Regulation Concerning the University of Aizu Fixed Asset Usage Fees (Regulation 6 of 2006).

- 4 Application and approval related to use of the facility shall be processed every fiscal year.
- 5 When Director of the Center has approved one of the applications described in Paragraph 2 above, notice shall be given to the applicant.

(Conditions, etc.)

Article 6 Director of the Center may decline to allow the use of to any applicant that violates, or may violate this regulation.

- 2 As required for the purpose of managing and operating LICTiA facilities, Director of the Center may, when granting permission of use, set limitations and conditions to the use of said facilities by those who have been granted permission of use (hereinafter, Users.).
- 3 Users shall not use LICTiA facilities beyond the limitations of use described in the previous paragraph.

(Restrictions on Use)

Article 7 Director of the Center shall not permit the use of facilities if any of the following are recognized as being true.

- (1) There is a danger of the disturbance of public order, or a violation of good public morals.
- (2) There is a danger of damage to, or the defacement of LICTiA facilities.
- (3) Any of the following applies to the applicant.

A The executives, etc. of the applicant (Referring to the applicant in the event of an individual applicant. In the event that the applicant belongs to a corporate body, referring to its executives, the representatives of a branch, or a firm contracted with full-time consultancy, etc. The same shall apply within this item.) are recognized as being members of organized crime syndicates (Hereinafter in this item, "crime syndicate members") as provided for in Article 2, Item 6 of the Act on Prevention of Unjust Acts by Organized Crime Group Members (Act No. 77 of 1991. Hereinafter, Organized Crime Prevention Act.).

B It is recognized that an organized crime syndicates (Referring to organized crime syndicates as provided for by Article 2, Item 2 of the Organized Crime Prevention Act. The same shall apply within this item.) or syndicate members have a substantial involvement in the management of the applicant's business operations.

C It is recognized that the executives, etc. have utilized crime syndicates or syndicate members, etc. in an attempt to make illicit gains for themselves, their company, or a third party, or in an attempt to damage or harm a third party.

- D It is recognized that the executives, etc. have, by providing financial support or convenience to crime syndicates or crime syndicate members, directly and/or actively cooperated with the maintenance or operation of crime syndicates, or are otherwise involved with them.
- E It is recognized that the executives, etc. are in a socially reproachable relationship with crime syndicates or syndicate members.
- F It is recognized that the party to a contract related to use of LICTiA facilities signed it knowing that an individual or group to which for the use of LICTiA facilities the items A to E apply belongs to said party.
- G In the event that Director of the Center demands the cancellation of a contract for the use of LICTiA facilities with a party to which any of above items A to E apply, and that applicant fails to comply with this demand.
- H The applicant is otherwise recognized as belonging to anti-social forces.
- (4) It is recognized that the applicant is a religious, ideological, or political organization, or a member thereof, or an assembly or other gathering of multiple groups of this nature.
- (5) There are hindrances to the management of LICTiA facilities.
- (6) Upon submitting application, an applicant has unsettled fees for the previous use of LICTiA facilities for which the payment deadline has passed, and it is recognized that the applicant has no intention of paying.
- (7) For reasons other those listed above, applicants don't meet the objectives of LICTiA's establishment.

(Period of Validity)

Article 8 The period of validity of the right to use the facilities shall, in principle, be the period of use applied for and approved based on Item 2, Article 6.

(Changes to the Content of the Application)

Article 9 In the event that any changes have occurred to previously approved applications, applicants shall submit a request for approval of the changes to Director of the Center in a timely manner, and once again obtain permission for use from Director of the Center.

2 The provisions of Article 6 shall apply mutatis mutandis to the process of submission provided in the previous paragraph.

3 When Director of the Center has approved the changes of the content of an application as described in the previous paragraph, notice of approval shall be given to the applicant.

(Revocation of Rights of Use)

Article 10 In the event that any of the following items apply to Users, Director of the Center must immediately reduce that User's rights to use LICTiA facilities.

- (1) When, after granting permission of use, it is discovered that the provisions of Article 7 apply to Users.
- (2) When use of the LICTiA facilities is no longer necessary.
- (3) When it is otherwise determined as necessary by Director of the Center.

(Possession of Identification)

Article 11 Users shall possess personal identification while using the facilities, and must present it when required by administrative staff.

(Prohibition of Relocation or Modification)

Article 12 Users must not relocate or reposition LICTiA facilities, and must not make hardware modifications such as attaching peripheral devices. However, this need not apply in cases in which Director of the Center's approval has been received.

(Reports, etc.)

Article 13 Director of the Center may, as needed, request that Users provide reports on the use of LICTiA facilities.

- 2 When damage to LICTiA facilities has occurred, or is likely to occur, Users must immediately report this fact to Director of the Center.

(Duty of Restoration)

Article 14 When Users have completed their use of LICTiA facilities, they must restore them to their original state.

- 2 When Users have restored facilities to their original state in accordance with the provisions of the previous paragraph, they must notify Director of the Center of that fact, and receive a confirmation of its veracity.

(Rules for Use of Facilities)

Article 15 Users must obey the following rules when making use of LICTiA facilities.

- (1) Users must not engage in activities or behaviors that disturb the order of LICTiA facilities or other Users.
- (2) Users must not use the facilities in an inappropriate fashion that would violate public order and morals, legal regulations, or university regulations, etc.
- (3) Users shall not sublease their permission to use the facilities.
- (4) Users must maintain secrecy of passwords, etc, and not disclose them to others.
- (5) Users must not falsify their identity when using LICTiA facilities.
- (6) Must not damage or deface LICTiA facilities.
- (7) Users must refrain from eating and drinking outside of designated areas.
- (8) Users must not smoke within the LICTiA facility.
- (9) Users must not engage in behaviors that impede the management and operation of LICTiA facilities.
- (10) Users must not violate any other matters set forth by Director of the Center.

- 2 Users are responsible for any and all consequences resulting from the use of LICTiA facilities.
- 3 Director of the Center may implement measures for preventing the behaviors listed in each item of Paragraph 1.

(Restriction and/or Suspension of Use)

Article 16 Director of the Center may, in the event that a User has violated this regulation, or otherwise caused a serious impediment to the management and operation of the LICTiA facilities, restrict that User's use of LICTiA facilities, or suspend their use for a certain period of time.

- 2 Upon determining that if, if left unchecked, the behavior of a User, or the results of their behavior would infringe on the prohibited behaviors contained in this regulation if left unchecked, Director of the Center may restrict or suspend that User's use of LICTiA facilities until the situation is improved.
- 3 If a User's use of LICTiA facilities has been restricted or suspended as provided for in the previous two paragraphs, Director of the Center shall notify said User of that fact in a timely manner.
- 4 Users protest this restriction or suspension to Director of the Center.

(Responsibilities of Users)

Article 17 In the event that a User has caused damage to LICTiA facilities, they must restore the facilities to their original state, or otherwise make restitutions or compensations as directed by Director of the Center. However, this need not apply in the event that Director of the Center recognizes mitigating circumstances.

(Restriction/Suspension of Use of Facilities for Management/Operation Purposes)

Article 18 Director of the Center may, in the event that damage occurs to LICTiA facilities, or the need is recognized for the purposes of management and operation, restrict or suspend use of LICTiA facilities.

- 2 In the event that use of LICTiA facilities is restricted or suspended as provided in the previous paragraph, Director of the Center shall notify Users to that effect in a timely manner.

(Protection of Confidential Information)

Article 19 Director of the Center and individuals involved in the management and operation of LICTiA facilities shall strive to protect the confidential information of Users.

- 2 Director of the Center and individuals involved in the management and operation of LICTiA facilities shall, under no circumstances, use the information acquired in the course of business for purposes other than the management and preservation of the items provided for in this regulation, or disclose that information to any third party.
- 3 Director of the Center may, after consultation with the University President,

delegate the execution of the Privileged Instructions required for the management and operation of LICTiA facilities to the individuals directly involved in the management and operation of said facilities.

(Supplemental Provisions)

Article 20 Other than those provided for by this regulation, the use of the LICTiA and other necessary matters shall be determined separately.

ADDITIONAL PROVISIONS

This regulation shall be enforced as of April 1,2015.