

**UNIVERSITY REGULATION ON THE UNIVERSITY OF AIZU  
COMMITTEE FOR PROMOTION OF FACULTY DEVELOPMENT**

Regulation No.1, June 1, 2009

(Latest revision: Regulation No. 20 March 29, 2019)

**Article One**

(Objective)

1.1 This regulation – for the purpose of promoting faculty development (which refers to the terms “organizational training and research for the improvement of content and methodologies of class activities” provided for in Article 25, Paragraph 3 of the University Establishment Standards [Ministry of Education Ordinance No. 28 of 1956] and “organizational training and research for the improvement of content and methodologies of class activities and research instruction” provided for in Article 14, Paragraph 3 of the Graduate School Establishment Standards [Ministry of Education Ordinance No. 28 of 1974], these are hereinafter collectively referred to as “FD”) - provides for the establishment of the Committee for Promotion of Faculty Development (hereinafter referred to as “COMMITTEE”), the methods for administration thereof, and other necessary matters.

**Article Two**

(Matters For Deliberation)

2.1 The COMMITTEE shall deliberate on the following matters:

- (1) Matters related to assistance for improvement of methodologies, etc. of class activities conducted by faculty members
- (2) Matters related to implementation of student class evaluations, analysis and feedback regarding result thereof
- (3) Matters related to planning and implementation of lectures and training seminars, etc. involving FD
- (4) Matters related to collaboration with other universities
- (5) Matters related to collection, analysis and provision of data involving FD
- (6) Other matters involving promotion of FD activities than those listed above

**Article Three**

(Organization)

3.1 The COMMITTEE shall be organized of individuals listed below.

- (1) One member appointed by the University President
- (2) One member selected from each division
- (3) One member selected from the Graduate School of Computer Science and Engineering
- (4) One member selected each from the Center for Cultural Research and Studies and the Center for Language Research respectively

(5) One member selected from the Office for Planning and Management

#### **Article Four**

(Term Of Office)

4.1 The term of office of those members shall be two years; these members can be reappointed. However, the term of office of those members initially selected to fill a vacancy shall be the remainder of the vacated term.

#### **Article Five**

(COMMITTEE Chairperson)

5.1 The position of COMMITTEE Chairperson shall be established within the COMMITTEE and shall be served by an individual appointed by the University President.

#### **Article Six**

(Meetings)

6.1 The COMMITTEE Chairperson shall convoke meetings and serve as the chair thereof.

6.2 Should the COMMITTEE Chairperson be unable to fulfill his/her duties, the individual previously designated by the COMMITTEE Chairperson shall fulfill these duties on the COMMITTEE Chairperson's behalf.

6.3 The COMMITTEE, if for which more than half of the members belonging thereto are not present, may not be convened.

6.4 Matters requiring a decision by the COMMITTEE shall be decided by more than half of those members in attendance; and when there are an equal number of members supporting both sides of an issue, the chair of the COMMITTEE meeting shall render the decision.

#### **Article Seven**

(Attendance By Related Individuals)

7.1 The COMMITTEE Chairperson, when he/she recognizes doing so as necessary, may require the attendance of related nonmembers for the purpose of requesting explanations from such nonmembers and having them provide opinions.

#### **Article Eight**

(Miscellaneous Affairs)

8.1 Miscellaneous affairs concerning the COMMITTEE shall be performed by the Student Affairs Division of the Administrative Office.

#### **Article Nine**

(Supplemental Provisions)

9.1 Other than provided for by this regulation, necessary matters concerning the administration of the COMMITTEE shall be determined separately by the COMMITTEE

Chairperson by way of consultation with the COMMITTEE.

### **ADDITIONAL PROVISIONS**

This regulation shall be enforced as of June 1, 2009.

This regulation shall be enforced as of June 1, 2011.

This regulation shall be enforced as of April 1, 2018.

Notwithstanding the provisions of Article Four above, the term of office of the first committee members selected after the enforcement of this regulation shall be to March 31, 2021.

This regulation shall be enforced as of April 1, 2019.