

University Regulation On University of Aizu Trainees

Article One

(Objective)

1.1 This regulation provides for necessary matters concerning Trainees prescribed under Article 42 of the Ruling On The University Of Aizu and Article 42 of the Ruling On The University Of Aizu Graduate School.

Article Two

(Acceptance Period, Etc.)

2.1 Trainee acceptance shall occur at the beginning of the academic year or academic term. However, when the University President recognizes the existence of a special reason, this limit shall not apply.

2.2 The training period of Trainees shall not be exceed one year. However, the University President – When there is a special reason, based upon a request from the organization dispatching the Trainee, and upon receiving the approval of the Faculty Assembly in case of the Undergraduate School and the approval of the Graduate Department Councils in case of the Graduate School ? can extend the training period up to an additional one year.

Article Three

(Dispatch Procedure)

3.1 Organizations planning to dispatch a Trainee must submit the following documents to the University President.

- (1) Trainee dispatch application (Form No.1);
- (2) Trainee record (Form No.2);
- (3) Other documents recognized by the University President as necessary.

Article Four

(Selection)

4.1 With respect to the acceptance of Trainees, selection shall be conducted as provided separately.

Article Five

(Acceptance Procedure)

5.1 The University President shall conduct the notification to the accepted candidates provided for in Article 4 above and shall determine the faculty training

advisor concerning training.

5.2 Individuals that have received the notification provided for in Paragraph 5.1 above must attach the documents separately provided for to a written oath (Form No.3) and submit these items to the University President by the prescribed date.

5.3 The University President shall approve the acceptance of those individuals who have completed the procedures provided for in Paragraph 5.2 above.

Article Six

(Trainee Certificate)

6.1 A Trainee Certificate (Form No.4) shall be delivered to Trainees.

6.2 Trainees must always possess a Trainee Certificate.

Article Seven

(Training Fees, Etc.)

7.1 Outside organizations planning to dispatch trainees must pay training fees during the training period.

7.2 Other than provided for in Paragraph 7.1 above, expenses required for experiments, practical application, or physical exercise shall be borne by the Trainee.

Article Eight

(Training Method)

8.1 Trainees, under approval from the faculty advisor, can use University facilities and equipment.

8.2 A faculty advisor – when he/she recognizes as necessary with respect to advising a Trainee, based upon consultation with another faculty member, and to the extent that there is no interference with the education of other students ? can require a Trainee to attend the course under the control of the corresponding other faculty member.

Article Nine

(Observation Of Regulations)

9.1 Trainees must observe University rules and various regulations.

Article Ten

(Completion Of Training)

10.1 When a Trainee, based upon the faculty advisor's approval, has submitted the results of his/her training to the University, the University President can deliver a Training Completion Certificate (Form No.5).

Article Eleven

(Withdrawal Of Approval)

11.1 When a Trainee has violated University rules and various regulations or has violated his/her duties as a Trainee, the University President, by way of consultation with the Faculty Assembly, can withdraw the approval provided for under the provisions of Paragraph 5.3 herein.

ADDITIONAL PROVISIONS

This regulation shall be enforced as of April 1, 2006. (Forms Omitted)