

UNIVERSITY REGULATION ON ACADEMIC DEPARTMENT AND OTHER  
UNIVERSITY OF AIZU FACULTY COUNCILS

Article One  
(Objective)

1.1 This regulation-based upon Articles 14 and 15 of the University Regulation Concerning The Internal Administrative Organization And Other Aspects Of The University Of Aizu-provides for the method of administration, etc. of the established academic department faculty councils (for the purpose of this regulation, hereinafter referred to as "DEPARTMENT COUNCILS") and the CENTER (as defined in the University Regulation Concerning The Internal Administrative Organization And Other Aspects Of The University Of Aizu, Article 13, Paragraph 1) faculty councils (for the purpose of this regulation, hereinafter referred to as "CENTER COUNCILS").

Article Two  
(Composition)

2.1 The DEPARTMENT COUNCILS shall be composed of the regular full-time professors, associate professors, lecturers, assistant professors, research associates, etc. belonging to each academic department.

2.2 The CENTER COUNCILS shall be composed of the respective regular full-time professors, associate professors, lecturers, assistant professors, research associates, etc. from the Information Systems and Technology Center, University-Business Innovation Center and each of the research centers, etc.

Article Three  
(Meetings)

3.1 When the director of an academic department, the director of the Information Systems and Technology Center, University-Business Innovation Center, or the director of a research center, etc. (for the purpose of this regulation, hereinafter collectively referred to as "DEPARTMENT DIRECTORS, ETC.") recognizes doing so as necessary, or when at least one-fourth of the faculty members belonging to a particular department or center request so, the respective DEPARTMENT COUNCILS or CENTER COUNCILS (for the purpose of this regulation, hereinafter collectively referred to as "DEPARTMENT COUNCILS, ETC.") shall be convoked.

3.2 The position of Council Chairperson within the DEPARTMENT COUNCILS, ETC. shall be served by the respective DEPARTMENT DIRECTORS, ETC.

3.3 Should any of the DEPARTMENT DIRECTORS, ETC. be unable to fulfill their duties, the individuals previously designated by the respective DEPARTMENT DIRECTORS, ETC. shall fulfill these duties on their behalf.

Article Four  
(Quorum And Decisions)

4.1 DEPARTMENT COUNCILS, ETC., if for which more than half of the faculty members belonging thereto are not present, may not be convened.

4.2 Decisions of DEPARTMENT COUNCILS, ETC. shall be rendered by more than half of those members in attendance; and when there is an equal number of members supporting both sides of an issue, the respective council chairperson shall render the decision.

Article Five  
(Matters Under Council Direction)

5.1 The DEPARTMENT COUNCILS, ETC. shall have jurisdiction over the following matters:

- (1) Matters concerning the education and research planning and the functions of the respective academic department, Information Systems and Technology Center, University-Business Innovation Center, or research center, etc. (for the purpose of this regulation, hereinafter collectively referred to as "DEPARTMENTS, ETC.");
- (2) Matters concerning the academic affairs of the respective DEPARTMENTS, ETC.;
- (3) Matters concerning the welfare guidance of students belonging to the respective department;
- (4) Matters concerning the personnel affairs of the respective DEPARTMENTS, ETC.;
- (5) Matters concerning the budget requests and distributions of the respective DEPARTMENTS, ETC.;
- (6) Matters within those deliberated by the Faculty Assembly which are specially related to the respective DEPARTMENTS, ETC.; and
- (7) Other matters related to the administration of the respective DEPARTMENTS, ETC.

Article Six  
(Consultations With The Director Of The Department For Student Affairs)

6.1 The DEPARTMENT COUNCILS, ETC., in circumstances involving the deliberation of matters provided for in Paragraph 5.1, Items 1 through 3 herein, must previously consult with the Director General of the Department for Student Affairs.

#### Article Seven

##### (Attendance By Nonmembers)

7.1 The DEPARTMENT DIRECTORS, ETC., when they recognize doing so as necessary, may require the attendance of nonmembers of the respective DEPARTMENT, ETC. council for the purpose of requesting explanations from such nonmembers and having them provide opinions.

#### Article Eight

##### (Miscellaneous Affairs)

8.1 Miscellaneous affairs concerning the DEPARTMENT COUNCILS, ETC. shall be performed by the General Affairs and Budget Division of the Administrative Office. However, miscellaneous affairs concerning the Information Systems and Technology Center Faculty Council and the University-Business Innovation Center Faculty Council shall be performed by administrative personnel belonging to the Information Systems and Technology Center and the University Industry Collaboration Center respectively.

#### ADDITIONAL PROVISIONS

This regulation shall be enforced as of April 1, 2006.

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This regulation shall be enforced as of April 1, 2009.