

# The University of Aizu Library User Card Application Form

Date: \_\_\_\_\_

To The Director of Information Systems and Technology Center

SAMPLE

Applicant

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Gender: Male/Female

I herewith apply for issuance/renewal/re-issuance of a user card for the University Library with the information described below. Upon use of the Library, I shall abide by the provisions provided for in “the University of Aizu Bylaw on Use of the Information Center (University Library) by Persons outside the University.” In addition, should there be any trouble stemming from my use of the Library, I understand that shall be held responsible for any all damages incurred.

Home	Address	Zip code:		Phone:								
Location of Work Place	Name											
	Address	Zip code:		Phone:								
E-mail			Cell Phone									
Occupation			<input type="checkbox"/> Student (Academic Year: _____)									
Application Category	<input type="checkbox"/> New <input type="checkbox"/> Renewal <input type="checkbox"/> Re-issuance											
Purpose of Use	<input type="checkbox"/> Viewing <input type="checkbox"/> Photocopying <input type="checkbox"/> Borrowing <input type="checkbox"/> Other (Please specify: _____)											
User Number	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>											

〈NOTICE〉 Information collected here shall be used for purposes for proper management of the university, and shall not be used for other purposes unless there is a special reason.

〈For Office Use Only〉

Approval	Center Director	Business Office Director	Staff	Staff in Charge
Confirmation Qualification	of <input type="checkbox"/> Driver's License <input type="checkbox"/> ID Card (Employee Card · Student Card · Health Insurance Card) <input type="checkbox"/> その他 ( _____ )			
Application Category	<input type="checkbox"/> New <input type="checkbox"/> Renewal <input type="checkbox"/> Re-issuance		User Number	
Date of Issue			Period of Validity	For one year after the date of issue
Applicant's Signature for acknowledgment of receipt				
Remarks				