

## Autumn Admission in Academic Year 2021 (Doctoral Program)

Examination Category Code	<b>3214</b>
---------------------------	-------------

### 1. Admissions Capacity

Graduate Department	Admissions Capacity
Computer and Information Systems	10

### 2. Application Eligibility

Individuals who satisfy one of the following requirements:

- (1) Individuals who have Master's degrees or Professional degrees, or those who are expected to earn one by September 30, 2021.
- (2) Individuals who have degrees equivalent to a Master's degree or a Professional degree abroad, or those who are expected to earn one by September 30, 2021.
- (3) Individuals who have completed courses offered by a school in foreign countries through correspondence courses while living in Japan and earned a degree equivalent to a Master's degree or a Professional degree, or those who are expected to earn one by September 30, 2021.
- (4) Individuals who have completed a program of a foreign educational institute located in Japan authorized by the school education system of relevant foreign countries as those having graduate school programs, and designated separately by the Minister of Education, Culture, Sports, Science and Technology, and who have earned a degree equivalent to a Master's degree or a Professional degree, or those who are expected to earn one by September 30, 2021.
- (5) Individuals who are designated by the Minister of Education, Culture, Sports, Science and Technology, under the provision of Paragraph 6, Article 156 of the Ruling on the Implementation of the School Education Law of Japan (Notification No. 118, Ministry of Education, 1989).

Individuals who have been engaged in research at universities, research institutes, etc. for two years or more after having satisfied any of the requirements listed below, and who are recognized by the University of Aizu Graduate School as possessing scholastic ability equivalent to or higher than that of those who have Master's degrees or Professional degrees, based upon the results, etc. of relevant research.

- a) Individuals who have graduated from universities described in Article 83 of the School Education Law of Japan
- b) Individuals who have completed sixteen years of school education outside Japan
- c) Individuals who have completed sixteen years of school education of foreign countries through correspondence courses while living in Japan provided by schools in the relevant countries

- (6) Individuals who will have reached the age of 24 as of September 30, 2021 and are recognized by the University of Aizu Graduate School as possessing scholastic ability equivalent to or higher than that of those who have Master's degrees or Professional degrees.

#### Notes

- 1: An individual working may apply for and enroll in the Doctoral Program while holding a position in a government office or enterprise, etc.

- 2: **Prior to making an application, each applicant must obtain approval from the faculty member from whom the applicant wishes to have instruction and advice about his/her research plan, etc. during his/her enrollment in the Doctoral Program.**
- 3: Applicants who wish to apply for the Doctoral Program under (5) or (6) above, and **applicants from fields other than computer science and engineering (hereinafter referred to as the "Individuals from Other Fields")** are required to go through a preliminary examination regarding eligibility for application. Please read section "9. Preliminary Qualification Examinations" carefully, and submit necessary documents for the preliminary examination by the deadline.

### 3. Application Procedures

#### (1) Making the Applications

Application documents must be placed in an envelope, on which "Graduate School Application Forms Enclosed" must be written in red, and the applicant's name, address and ID number (applicable only to the students of the University of Aizu) must be indicated.

It must be submitted by the applicant in person or be mailed using Registered Express Mail or a traceable method such as EMS (from outside Japan) to the address given in (2) below.

#### (2) Address for Submission

Student Recruiting Section, Student Affairs Division, The University of Aizu  
 Address: Tsuruga, Ikki-machi, Aizu-Wakamatsu City, Fukushima, 965-8580 JAPAN  
 Phone: [+81] (242)37-2723, Fax: [+81] (242)37-2526  
 E-mail: admission@u-aizu.ac.jp

#### (3) Application Deadlines

Application period is from Friday, June 4 2021 to Friday, June 11, 2021, 5:00 p.m. (JST)

Applicants shall not be allowed to apply for AY2022 the 1st entrance examination for Spring Admission (**3221**) for which the examination date is the same.

#### (4) Application Documents

**Fill in the forms clearly either in Japanese or English. Item 6, 7 and 8 must be written in English.**

Application Documents		Description
1	Application Form	Fill in the provided form (D1-English)
2	Address Label	Fill in the provided form (D2). Affix photos, which have the applicant's name on the back, to the designated places in Photo ID Card and Exam Admission Card. The photo must be a portrait measuring 4 cm long and 3 cm wide, taken within 3 months of the date of submission, showing the head, shoulders, and upper chest, from the front, against a plain background.
	Photo ID Card	
	Exam Admission Card	

3	Certificate of (Expected) Completion of a Master's Program	An official certificate issued by the university the applicant attended/is attending. (in English, <b>Not applicable to graduates and students of the University of Aizu Graduate School.</b> ) If it is not possible for an applicant falling under the qualification (5) or (6) to submit this document, the applicant may alternatively submit a graduation certificate issued by the university he/she graduated from.
4	Certified Transcript (Undergraduate School)	An official transcript issued by the university the applicant attended/is attending. (in English, <b>Not applicable to graduates of the University of Aizu and students of the University of Aizu Graduate School.</b> )
5	Certified Transcript (Graduate School)	An official transcript issued by the graduate school the applicant attended/is attending. (in English, <b>Not applicable to graduates and students of the University of Aizu Graduate School.</b> ) If it is not possible for an applicant falling under the qualification (5) or (6) to submit this document, it may be omitted by submitting a transcript of the undergraduate school (item 4 above).
6	Summary of Research	About three A4 pages of a summary of research conducted written in English. If the applicant has papers published on the research concerned, copies of these papers should be attached. In the case that the applicant is expected to complete the Master's Program, a summary of the research he/she is currently conducting may be accepted.
7	Research Plan	An applicant must describe contents of the research in English he/she plans to conduct after entering the Doctoral Program on the provided form. (D3)
8	Letter of Recommendation	This should be prepared in English by an applicant's supervisor, etc. who can attest to the applicant's achievements objectively. Use the provided form (D4), which should be put in an envelope and sealed.
9	TOEFL, TOEIC, etc. Score Record	A copy of an official score record of TOEFL, TOEIC, IELTS, GEPT, Duolingo, etc. (The score must be from a test dated within 2 years of the date of submission). The requirement does not apply to native speakers of English or to those whose education was administrated in English. However, in the latter case, applicants must submit a document issued by their degree-granting institute proving the official language of instruction of the applicant's education.

10	Application Fee	<p>30,000 yen</p> <p>The application fee must be paid <b>in Yen</b> to the following bank account and a proof of payment must be attached to the reverse side of application form (D1-English).</p> <p>When paying by international remittance, please assure that <b><u>the remitter name is the same as the applicant name, and that the amount deposited in the account below becomes exactly 30,000 Yen.</u></b></p> <p>The application cannot be accepted if a full examination fee is not received due to the deduction of charges. To prevent that, be sure to inform the financial institution that the applicant will bear all remittance/transfer charges including fees for intermediary financial institutions.</p> <p>Those who will have continuous enrollment status in the University of Aizu Graduate School by enrolling in Doctoral Program immediately after completion of Master's Program are <b>not required to pay the application fee.</b></p> <p>(Remittance in Japan)  Bank Name: Toho Bank, Aizu Branch Office  Account Number: 2268703  Account Holder: The University of Aizu  SWIFT Code: TOHOJPJT</p> <p>(International remittance)  Bank Name: Mizuho Bank, Ltd., Aizu Branch  Account Number: 1178709  Account Holder: The University of Aizu  SWIFT Code: MHCBJPJT</p>
11	Return Envelope for Sending the "Exam Admission Card"	<p>Prepare a regular-size envelope (120 x 235 mm), write a return address and put a 254 Yen Stamp on it.</p> <p><b>(Stamp is not required for students of the University of Aizu.)</b></p> <p>Not applicable to applicants residing outside Japan because Exam Admission Cards will not be sent to them by postal mail. An applicant number will be sent to each of them via e-mail.</p>
12	Statement of Financial Support *International Students only	<p>The provided form (D5) should be filled out by your sponsor. In addition, you must submit a proof of the name and financial standing (income) of your sponsor (free format). Some examples are listed below. No requirements have been set regarding amounts.</p> <ul style="list-style-type: none"> <li>- Proof of the balance of the sponsor's account(s) issued by a financial institute, which includes the sponsor's name, account balance and the date (in English)</li> <li>- Proof of employment and annual income of the sponsor issued by the sponsor's employer (in English).</li> </ul> <p>Notes:</p> <ul style="list-style-type: none"> <li>- Those who are applying for financial aid (Scholarship etc.) at the time of application also need to submit above documents.</li> <li>- Those who have been accepted as a financial aid (Scholarship etc.) recipient by the time of application must submit a document indicating that fact.</li> </ul>
13	Approval for Application	<ol style="list-style-type: none"> <li>1. An individual who is currently holding a position in a government office or a company, etc. must submit an Approval for Application written in any form by the director of the department/section to which the individual is affiliated.</li> <li>2. Applicants who are enrolled in another graduate school doctoral program at the time of application must submit a letter from the current school stating that the student has permission to take the entrance examination.</li> </ol>

14	Other Documents	<p>1. Official record and/or certificate (Copies are acceptable) which certify a score or grade of the GRE, if an applicant has taken the test.</p> <p>2. In the case that an applicant residing outside Japan has difficulty in coming to Japan for the interview, an oral examination may be conducted online (via Skype etc.) The applicant must submit a document (any format) stating the reason for the request for the online interview, along with the applicant's accounts of such as Skype etc. and available times and dates within the periods listed below.</p> <p>Schedule: Between Tuesday, July 6 and Thursday, July 8, 2021 (JST)</p>
----	-----------------	--

#### 4. Points to note

- (1) Incomplete applications and late applications will not be accepted. Additionally, in certain cases applications may not be accepted for other reasons.
- (2) Once received, application documents and application fees will not be returned under any circumstances.
- (3) Once received, any change in the contents of the application documents will not be accepted.
- (4) Should any false statement be found in the application documents, admission might be canceled even if the applicant's admission has been previously approved.
- (5) **An applicant falling under the conditional qualification (1), (2), (3) or (4), in "2. Application Eligibility" must submit a Certificate of Graduation at the time of admission. If the applicant becomes unable to fulfill the requirement, his/her admission will be canceled.**
- (6) Application documents and application fee will not be returned in the case the admission is canceled for the reason (4) or (5) above.
- (7) Please check the latest information on the Web because there may be new exemption measures for the application fee, admission fee, etc. URL: <https://www.u-aizu.ac.jp/en/admissions/>

#### 5. Examination

##### (1) Selection Method

Successful applicants shall be selected comprehensively through an oral examination (interview), and by examining application documents. In the case that an applicant residing outside Japan has difficulty in coming to Japan to take the oral examination, an interview may be conducted by Skype etc.

In the oral examination, each applicant shall be examined on his/her English proficiency, specialized knowledge of computer science and engineering, summary of previous research conducted (e.g., Master's thesis), and future research plans. Oral examinations shall be about 30 minutes per applicant. Obtain advice from your research advisors on how to give a research presentation. It is possible to prepare materials for the interview and distribute these materials to the examiners. Also, it is possible to use audio-visual aids for presentations, e.g. OHPs and PCs.

**Note: Oral examinations for individuals who fall under the Application Qualification (5) or (6) and Individuals from Other Fields shall be about 45 minutes.**

##### (2) Date and Location for the Entrance Examination

Date: Saturday, July 10, 2021 Location: Research Quadrangles of the University of Aizu

The meeting time will be given at the time when Exam Admission Card is mailed to each applicant.

## 6. Announcement of Successful Applicants

### (1) Announcement methods

The applicant numbers of successful applicants will be posted on the notice board in front of the University of Aizu Research Quadrangles, and successful applicants will receive in writing a notification of successful results. The University will not respond to any inquiries regarding the examination results made by phone, e-mail, or other means.

The results will also be posted on the University website for reference.

URL: <https://www.u-aizu.ac.jp/en/admissions/graduate/result/>

### (2) Announcement date

Around 11:00 a.m. (JST) on Friday, July 16, 2021

## 7. Admission Procedures

### (1) Necessary Procedures

- a. The documents necessary for admission procedure will be sent to successful applicants by postal mail after the announcement of successful applicants.
- b. In principle, documents should be submitted by the applicant or proxy. Those who are residing outside Japan should ask a person residing in Japan to submit the documents on their behalf, or should mail them by a traceable method such as EMS.
- c. Incomplete documents will not be accepted.
- d. Once received, admission documents will not be returned under any circumstances.
- e. Once received, admission fees will not be returned under any circumstances.
- f. Should any individual fail to complete the admission procedure by the prescribed date, he/she shall be regarded as having declined enrollment in the University.

### (2) Date

Friday, August 20, 2021

### (3) Payment for the first year

Item	Amount	Payment Due
Admission Fee	282,000 yen	Same as the date given in 7-(2) above. (When admission documents are submitted.) Those who will have continuous enrollment status in the University of Aizu Graduate School by enrolling in the Doctoral Program immediately after completion of Master's Program are <b>not required to pay the admission fee.</b>
Tuition	520,800 yen	Paid in two installments of 260,400 yen (end of October and April respectively)
Casualty and accident insurance for student's education and research	2,600 yen (for three-years' insurance)	Same as the date given in 7-(2) above. (When admission documents are submitted.)

Comprehensive Insurance for International Students *International students only	4,680 yen (for three-years' insurance)	Same as the date given in 7-(2) above. (When admission documents are submitted.)
--	---	---

## 8. Other

### (1) Procedures for entering and residing in Japan

Necessary procedures for entering and residing in Japan must be completed by the time of admission to the University. Failure to obtain a student visa, etc. in time shall void the entire admission procedure. In that case, fees paid and documents submitted will not be returned. Completion of formalities and necessary procedures for entering and residing in Japan are the solo responsibilities of students.

When applying for a student visa, some may be required to submit a "Letter of Admission". Please note that the "Letter of Admission" shall be issued to successful applicants only if they have completed the admission procedure and paid the admission fee. Each applicant is advised to get the information on the visa application procedures at the Japanese Embassy, etc. beforehand.

### (2) Scholarships

Applications can be made for a scholarship from the Japan Student Services Organization for Postgraduates, and other scholarships. Details of scholarships will be explained after entrance to the University.

### (3) RA System

The University offers RA (Research Assistant) positions to students of the Doctoral Program.

In FY2021, a maximum of 360 hours per student will be allocated at an hourly wage of 1,200 yen (depending on the number of student). In addition, if a student is selected for an outstanding student category (number of available slots: 10), 240 hours per student per year will be added. (The total amount including an outstanding student category will be a maximum of 720,000 yen.)

### (4) Living Expenses

Approximately 100,000 yen per month is necessary for living expenses, not including tuition.

### (5) Boarding Houses and Apartment Houses

Students must find accommodations on their own. Accommodation information is available at the University website.

URL: <https://www.u-aizu.ac.jp/en/campus/apartment/>

## 9. Preliminary Qualification Examinations

Applicants falling under the Application Qualification (5) or (6) listed on item 2 and Individuals from Other Fields are required to go through the preliminary examination by submitting the documents listed below. When the actual application for the program is made, submission of the original Application Form and the other necessary documents excluding those already submitted for the preliminary examination is necessary.

Documents necessary for the preliminary examination must be placed in an envelope, on which "For the Preliminary Examination" should be written in red, and must be submitted in person or be mailed using "Registered Express Mail" or a traceable method such as EMS (from outside Japan) to the address given in 3-(2).

Exam. Category Code	Examination Category	Document Submission Deadline	Notification of the Result
<b>3214</b>	2 <sup>nd</sup> Entrance Examination for Autumn Admission, AY 2021	Friday, May 7, 2021 *Documents must arrive no later than 5:00 p.m. (JST)	By Friday, May 28, 2021

Documents for Submission	Description
Copy of the Application Form	See the list of the application documents given in item 3-(4) Application Documents.
Certificate of (Expected) Completion of a Master's Program	
Certified Transcript (Undergraduate/Graduate School)	
Letter of Recommendation	
Summary of Research	
Research Plan	



## **Graduate School Admission Policy**

The University of Aizu is the first university in Japan solely dedicated to computer science and engineering. Computer science and engineering is a promising and cutting-edge discipline with a wide range of applications, and it is becoming a core for technology regarding knowledge production. True to its founding principles "Starting from Local Communities to the World" and "to Advance Knowledge for Humanity", the University of Aizu has always conducted cutting-edge research and comprehensive education in computer science and engineering with a faculty comprised of highly accomplished researchers from around the world.

The University of Aizu Graduate School was established in April 1997 as a place for pioneering academic research and education that contributes to a global society. The Graduate School aims to develop highly creative individuals by providing diverse courses that incorporate advice from the private sector within a superior educational and research environment. In order to develop the ability of students to solve problems in a global environment, classes are generally taught in English. The University of Aizu Graduate School has set forth the following expectations for qualities of incoming graduate students, and the following basic admission selection policy.

### **Expected Qualities of Graduate School Students**

#### **[Master's Programs]**

The Master's Programs seek individuals, from both within and outside Japan, who satisfy the following criteria:

- Have acquired basic computer science and engineering knowledge and skills at the University of Aizu, another university or an advanced course of colleges of technology, etc., despite possibly having majored in a field other than computer science and engineering.
- Wish to study advanced computer science and acquire engineering knowledge and skills, and possibly project development and management, to play an active role in industry as a researcher, engineer, or team leader.

#### **[Doctoral Program]**

The Doctoral Program seeks individuals, from both within and outside Japan, who satisfy the following criteria:

- Have sufficient capability and desire to conduct advanced computer science and engineering research, and expect to play a leading role as a scientist/educator in academia or as a researcher, planner, and/or promoter of new projects in industry.
- Possess a passionate curiosity, a spirit of taking on new challenges, and a strong desire to research and develop new knowledge for humanity and new systems that are useful to society.

### **Basic Admission Selection Policy**

The University of Aizu Graduate School shall conduct a document screening including research plan and oral examination in English to confirm the applicant's basic computer knowledge and the skills, English proficiency, motivation, and discipline needed to study advanced computer science and engineering. However, under certain circumstances, we may only review the application documents depending on examination category.