

Dear All Professors

Department for Student Affairs

Regarding the Enforcement of the Compensation System for Public Transmission for Educational Purposes

The compensation system for public transmission for educational purposes was established in line with the revision of the Copyright Act in 2018 and came into effect on April 28, 2020. We have submitted a notification regarding the use of this system at our university.

In order to send copyrighted materials to students, individual course instructors were previously required to obtain permission from the copyright holders in order to send copyrighted materials to students for their classes.

In line with the enforcement of the new system, educational institutions are required to make a lump-sum payment of compensation for their use of copyrighted materials to the organization (SARTRAS) designated by the Chief of the Cultural Affairs Agency. This will allow course instructors to use various copyrighted materials more smoothly without asking for individual permission. For example, they can send students the materials for preparation, review and homework by e-mail and distribute materials such as movies and images online through real-time and on-demand classes.

We request course instructors to keep the following in mind when using copyrighted materials in classes.

- Scope of use: limited between course instructors and their students (Sharing the materials with the public on the website, etc. and with other institutions are not allowed.)
- Purpose of use: limited for classes (Sharing the information with faculty and staff members not involved in the class and distributing it at meetings, etc. are not allowed.)
- How to use: limited to a small part of the materials (Delivery of a majority part of books and workbooks are not allowed.)